

Minutes of Special and Regular Meeting of Tuesday, October 10, 2017

One Twin Pines Lane, Belmont, CA

SPECIAL MEETING

CLOSED SESSION 6:35 P.M.

- (1) Conference With Legal Counsel (Govt Code Section 54956.9(d)(4)), One Case:
Claim of Adele Lopez

Attended by Councilmembers Kim, Hurt, Reed, Lieberman. Mayor Stone was absent.

ADJOURNMENT at this time, being 6:55 P.M.

Jozi Plut
Deputy City Clerk

REGULAR MEETING

CALL TO ORDER 7:00 P.M.

ROLL CALL

COUNCILMEMBERS PRESENT: Hurt, Reed, Lieberman

COUNCILMEMBERS ABSENT: Stone

Vice Mayor Kim acknowledged the several wildfires that are burning throughout the State of California. He noted that Belmont, San Mateo and Foster Cities deployed Fire Resources to the Napa and Sonoma County Fires. He also recognized the great loss that area is experiencing.

PLEDGE OF ALLEGIANCE

Led by Fire Battalion Chief Thrasher, Fire Marshall Leong, Deputy Fire Marshall Iverson

REPORT FROM CLOSED SESSION

No reportable actions

SPECIAL PRESENTATIONS

PG&E Energy Efficiency Presentation

Vice Mayor Kim provided a summary of the cost savings that have been realized by the Energy Efficiency Program launched in 2014 at City Hall, Belmont Library. He noted that the program will be beneficial in future cost savings.

David Carter and Kathy Lavezzo, PGE Representatives, presented the City with a check in the amount of \$1,085,166.60 representing the incentives received by the energy savings installations.

Fire Prevention Week Proclamation

Battalion Chief Thrasher introduced Fire Marshall Leong and Deputy Fire Marshall Iverson who

oversee the fire prevention bureau. Fire Marshall Iverson explained that this year's Fire Prevention Week Theme is "Every Second Counts, Plan two Ways Out". He listed the events that will be held throughout the week.

Vice Mayor Kim presented the Fire Prevention Week Proclamation.

Silicon Valley Clean Water - Capital Projects & Budget Update

Dan Child, Manager Silicon Valley Clean Water (SVCW), provided an update on the Capital Improvement Program (CIP), a 10-year program which began in 2008 to address deferred maintenance, as well as financial efforts of SVCW. He also noted that the SVCW Commission established an ongoing reserve of funds for improvement needs to reduce borrowing. He explained the current status of the CIP, and described completed projects as well as upcoming projects. Mr. Childs noted that Belmont's share of the CIP is \$81 million. He noted that the current project, the Regional Environmental Sewer Conveyance Upgrade (RESCU), is expected to be completed by 2022.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kathleen Beasley, Belmont Library Manager, described upcoming civic activities and programs at the library.

Susan Wright, Belmont resident, stated that her Master's degree project is to create a sustainability implementation plan for an organization. She noted that this could be an opportunity to help Belmont implement some measures from the Climate Action Plan. She explained that she and her partner in the assignment chose to focus on the Belmont Library, the plan will recount the energy efficiency plan currently in place and provide a road map for future projects, including solar and electric vehicle (EV) charging Stations.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Hurt reminded the community of an upcoming Caltrain Electrification Project Meeting at Twin Pines Community Center. She announced that San Mateo County is offering a Health Mobile for free medical assistance. She stated that she attended the NDNU (Notre Dame de Namur) Community Days Soccer Games, which is free to Belmont residents.

In response to Councilmember Reed, Public Works Director Oskoui provided an update on the ongoing PG&E project, as well as the left turn onto Davis Drive project, which is scheduled to be completed by the end of the month.

Vice Mayor Kim extended an invitation to the Belmont Veteran's Memorial Dedication on November 11. He also invited the public to attend the upcoming Belmont Village Specific Plan Open House at City Hall prior to the Planning Commission meeting.

AGENDA AMENDMENTS

Minutes of the Special and Regular City Council Meeting of September 12, 2017, tabled for correction.

ITEMS APPROVED ON CONSENT CALENDAR

Resolution 2017-074 approving the acquisition of consulting services from CD+A Architects to execute the Green Infrastructure Workplan in an amount not to exceed \$100,000

Informational Report on Sewer System Management Plan

Resolution 2017-075 authorizing the City Manager to execute a new agreement for audit and related services with Maze & Associates through FY 2022 in an amount not to exceed \$92,693 for FY 2018

ACTION: On a motion by Councilmember Reed, seconded by Councilmember Hurt, the Consent Calendar was unanimously approved, as amended. (4-0, Stone absent)

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Reed reported on a Caltrain Modification (CALMOD) meeting he attended, and stated that the electrification project has begun with some simplistic work.

Councilmember Hurt reported on a ReThink Waste meeting she attended, and noted that the Franchise agreement will be updated by December 2018. She also reported that she and Councilmember Kim attended a recent City Audit Committee meeting, and that Maze and Associates was chosen to continue audit work for the City.

Vice Mayor Kim outlined topics discussed at a recent San Mateo Housing Trust meeting. He also stated that airplane noise was discussed at a San Francisco Airport Roundtable meeting.

Verbal report from City Manager

City Manager Scoles announced that the Davey Glen Park Grand Opening was recently celebrated.

Report from Audit Committee Regarding Annual Financial Report for Fiscal Year Ending June 30, 2017

City Treasurer Violet reported on a recent Audit Committee meeting. He noted that the committee has chosen the firm of Maze and Associates to continue to provide audit work for the City. He pointed out that the audit Committee finds that the City is in good financial health and maintains good control over budgeted activities. He noted that the City's 2017 Fiscal Year General Fund ending balance was \$11.4 million dollars. He noted that no audit or internal control findings were found, and that the Audit Committee recommends no change in terms of retaining a financial expert as has been done in the past. He summarized other findings and discussions of the Audit Committee, which has issued an unmodified opinion as related to the report, the highest level of assurance, and that no material weakness or control deficiencies were identified. He also noted that the City has a long history of being a best practice City as issued by the GFOA annually.

In response to Councilmember Lieberman, City Treasurer Violet explained that four qualified proposals for audit work were received by the City, but that some of the proposals did not include some services the City is accustomed to receiving from Maze and Associates. He noted that Maze and Associates was less expensive than the other two qualifying groups, they have more California and San Mateo County clients, and they provided the best practice of switching the partner in charge when not changing firms.

Audit Committee members Kim and Hurt concurred that Maze was the appropriate choice due to cost savings and knowing what the needs of the City are. Committee Member Kim noted that Maze and Associates were able to take a new direction and still within the parameters of the City's timelines due to their familiarity with the City's audit needs.

ACTION: On a Motion made by Councilmember Reed and seconded by the Councilmember Lieberman the Council unanimously received the financial reports and recommendations of the City's independent auditor (4-0, Stone absent).

MATTERS OF COUNCIL INTEREST/CLARIFICATION

Announcement of Youth Advisory Committee Appointments

Vice Mayor Kim announced the Youth Advisory Committee members for 2017. He noted that the meetings will be held on the first and third Thursdays of the month at the Barrett Community Center. Vice Mayor Kim and Councilmember Hurt are the liaisons from the Council for the Committee.

ADJOURNMENT at this time, being 8:40 P.M.

Jozi Plut
Deputy City Clerk

Meeting televised and videotaped.